



Bringing it all together

It's your call with BT MeetMe Audio Conferencing

Choose the BT Conferencing solutions that match your business requirements

BT MeetMe is an essential tool enabling thousands of organisations to build strong relationships, make decisions quickly, and control costs. And with BT MeetMe's enhanced applications you're in control of your Conferencing experience. It's now even easier to join calls, whether you're on the move or in the office, and with our wide range of applications you have greater visibility and security options.

BT MeetMe Mobile Controller Take control with your mobile

This is an easy to download application which allows you to manage your conference call from your BlackBerry™, or Windows Mobile™ Phone*. It's a chairperson only application that once installed on a compatible device enables the chairperson to launch, view, monitor and control their BT MeetMe conference in real-time.

Desktop Controller Stay in control from your desktop

This web-based control tool allows the chairperson to view, manage, and control their BT MeetMe conference in real-time direct from their PC or laptop.

It can be launched from any flash-enabled Internet browser, Outlook toolbar, or the Call Start Alert feature pop-up, which tells the chairperson when the first person joins their call.

Outlook Add-In One click and your access numbers are there

Having trouble remembering your Global Access numbers? Outlook Add-in is a scheduling tool for use by BT MeetMe chairpersons. It enables the chairperson to pre-select access numbers they present to their invitees and pre-populate these into the invite. It also provides quick access to Desktop Controller and includes the Call Start Alert, which notifies the chairperson when a participant has joined their conference.



The Benefits

	Mobile Controller & Desktop Controller	Outlook Add-in
Easier Access	<ul style="list-style-type: none"> Join your BT Meet Me calls quickly, without having to remember dial-in numbers or passcodes 	<ul style="list-style-type: none"> Easier and quicker to set-up calls by pre-selecting access numbers
Visibility	<ul style="list-style-type: none"> Tells you when the first person has joined your call, via Call Start Alert Gives visibility of who's on, who's joining or leaving 	<ul style="list-style-type: none"> Tells you when the first person has joined your call, via Call Start Alert
Security	<ul style="list-style-type: none"> Make sure no one is listening who shouldn't be Check who has dropped off the call before starting a private conversation Ensure your account is not being fraudulently used 	<ul style="list-style-type: none"> Ability to select appropriate access number for each call
Control	<ul style="list-style-type: none"> Add someone to the call who's missing Mute the person with background noise on the call Request a recording of the call direct from a desktop or mobile device Request a unique billing reference for the call direct from a desktop or mobile device 	

Key Applications

Mobile Controller & Desktop Controller	Outlook Add-in
<ul style="list-style-type: none"> Call Start Alert – notifies you when first participant has joined your call (required Outlook Add-In installation) Supports multiple BT MeetMe accounts (enter once and the service will auto populate all your BT MeetMe accounts) Join the call from your Smartphone or Desktop, using a number you have pre-programmed, with no need for your pin number Easy operation of standard BT MeetMe applications including Locking the Conference and requesting a Recording Ability to mute/unmute or disconnect individual participants Ability to join a participant into the call Ability to request a recording of your call Ability to enter a unique call reference, (e.g. you can add a billing reference for the call) 	<ul style="list-style-type: none"> Call Start Alert – notifies you when first participant has joined your call Supports Multiple BT MeetMe accounts (enter once and the service will auto populate all your BT MeetMe accounts) Ability to edit/change your template numbers Automatic updates to your BT MeetMe templates any time your BT Meet Me dial-in numbers change Links to Desktop Controller allow you to join or monitor a conference in real-time.

When to Use BT MeetMe Enhanced Applications

- When you need to enter a Conference quickly and don't have your dial in details handy
- When you need to customise your dial-in details for participants calling from various geographic locations
- When it's important to see who is and isn't on your conference, and quickly invite additional participants to join
- To avoid disruptions, by easily muting participants in noisy locations

Why wait to make your Conferencing easier? on
Visit the **BTMeetMe** website to get started today!

Notes on products

*For Mobile Controller, versions for the iPhone™ and Droid OS will be available later this year.

Please note BT Mobile Controller is a chargeable service. For details contact your account manager or call us on 0800 61 62 62. There is no charge for Desktop Controller or Outlook Add-In.

For more information please contact your local Help Desk:

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